

# LIFE ADJUSTMENT CENTER, Inc.

1430 Broadway, Suite 501, New York, NY 10018

## APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination of race, creed, sex, age, origin, handicap or veterans status

### PERSONAL

LAST NAME	FIRST	M.I.	Date
STREET ADDRESS & APARTMENT #			Primary Telephone
CITY, STATE, ZIP			Additional Telephone
Have you ever been employed with us?			Social Security #
Desired position			Are you of the legal age to work?
How did you hear about this position?			Are you available for overtime?
Are you legally eligible for employment in the United States?			When are you available to begin working?
Do you have any relatives or friends that work for the agency? If so, Who?			Do you have a Valid Driver License? _____
Email Address			

### EDUCATION

School	Name & Location	Major	Years completed	Degree/ Diploma
Graduate				
College				
MR/DD related courses				
High School				
Elementary				

### EMPLOYMENT HISTORY

PLEASE GIVE **COMPLETE** FULL-TIME & PART-TIME EMPLOYMENT HISTORY. **START WITH YOUR MOST RECENT EMPLOYER**

Company name	Telephone #
Address	Start date & End date
Name of Manager/Supervisor	
Job title and describe your work	Reason for Leaving
May we contact this employer? Yes _____ or No _____	

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Have you ever held a position of trust(handling money or confidential material)?

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Briefly state why you desire to make a change in employment?

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Do you know of any reason why you would not be able to perform the essential functions of this job with or without reasonable accommodations?

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Working with the disabled population requires workers with special qualifications. Write a brief summary as to why you think you are a good candidate to work with this special population.

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